

Sole trader

Boiler swap

Project Name: New project
Principal Contractor: Self employed plumber
Site Address: New Jersey avenue
Client Company: Private sector
Start Date: 26/07/2026
Duration: 1 day

Method Statement (Sequence of Work)

1. Inspect all tools, equipment and PPE before starting work.
2. Carry out the task following manufacturer and industry guidance.
3. Establish site access and set up required barriers/signage.
4. Maintain good housekeeping and keep access routes clear throughout.
5. Clear the work area and dispose of materials/waste safely on completion.

Hazard	Who might be harmed?	Initial Risk (L x S = Score)	Control Measures	Residual Risk (L x S = Score)
Manual handling injuries	Workers	4 x 3 = 12	[Existing] Manual handling training, team lifting, use of sack trucks.; Utilise mechanical lifting aids where feasible; plan two-person lifts.; Follow manual handling instructions	2 x 2 = 4
Electrical Shock	Workers	3 x 4 = 12	[Existing] Isolation of power supply, proving dead, Lock Out Tag Out (LOTO).; Only competent electricians to undertake work; use insulated tools.	1 x 2 = 2
Gas Leakage	Workers	3 x 5 = 15	[Existing] Gas isolation at meter. Purging gas lines. Work by Gas Safe registered engineers. Leak detection tests.; Implement strict isolation and lock-out procedure. Conduct multiple leak tests with certified equipment before re-commissioning.; Ensure that there is no gas flow during the test	1 x 5 = 5
Fire from hot work	Workers	3 x 3 = 9	[Existing] Hot work permit. Fire extinguisher at hand. Fire watch during/after.; Remove combustibles. Use non-flammable barriers. Pre/post-work checks.; Constantly checking surrounding area for signs of fire or smoke	1 x 2 = 2

Hazard	Who might be harmed?	Initial Risk (L x S = Score)	Control Measures	Residual Risk (L x S = Score)
Scalds from hot water	Workers	3 x 3 = 9	[Existing] Thoroughly drain heating system, allow cooling time, wear appropriate PPE.; Verify system cold before work, use suitable containment for residual water.; Ensure that no work has been performed only when all final conditions are met.	1 x 2 = 2

Mandatory PPE

- Face shield / welding mask
- Eye protection
- Electrical rated footwear
- Insulated gloves
- Safety Glasses / Goggles
- Fire-resistant clothing
- Safety Boots (Steel Toe Cap)
- Safety Helmet / Hard Hat
- Hi-Vis Vest / Clothing

Emergency Contact: To be confirmed by by client

Signature: John Do

Position: Plumber

Date: 26/07/2026

Operative Read & Understood

Name	Signature	Date

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